



TAXATION & ACCOUNTS LEAD (m/f/d)

LOCATION: PAKISTAN/ LAHORE



YOUR QUALIFICATIONS:

- Qualification: CA Finalist /ACCA/ ACMA.
- Min 4-5 years relevant experience of handling day-to-day Income tax & Sales tax related matters, bookkeeping & routine accounting matters etc.
- Candidate having good knowledge of MS Office & ERP Software will be preferred.
- Age: 27 to 35 years, preferably Female.

YOUR RESPONSIBILITIES:

- To prepare replies in consultation with tax consultants for various notices,
- Audits and other requirements as received from tax authorities including defending company on relevant hearings at various forums with consultants.
- Preparing Corporate Tax Provision on monthly, quarterly as well as annual basis and payment of estimated taxes.
- To prepare and file withholding taxes and relevant statements on timely manner.
- To prepare and present relevant record in order to provide the same during tax assessments, audit and other proceedings including making sure the correct postings in ERP.
- To prepare and file the monthly, quarterly, and annual (or with any other frequency) returns of all taxes for FBR and Provinces.
- To assist HR in payroll taxes including tax withholding.
- Stay updated on changes in tax laws and regulations to ensure compliance and minimize tax liabilities.

- Proficiency in English, Urdu, Excel, Word and PowerPoint and excellent attention to detail.
- Excellent interpersonal skills to collaborate with a diverse team.
- Any other related task assigned by the company

HAVE WE SPARKED YOUR INTEREST ...?

We look forward to receiving your application – apply now.

Attractive salary with market competitive fringe benefit. Good long-term career and growth prospects. Please apply with detailed CV to reach us by August 10, 2026:

zunaira.mehmood@pulcrachem.com

We look forward to hearing from you.

